

BOXFUSION ENGAGEMENT MODEL: PROCUREMENT VIA SITA

Steps to Engage
Boxfusion via SITA:



STEP 1
Department
submits Tasking
Letter to SITA



STEP 2
SITA & department
validate requirements



STEP 3
Boxfusion provides
proposal via SITA



STEP 4
Department approves
and issues order



STEP 5
SITA and Boxfusion sign
SoW; department signs
Implementation
Agreement



STEP 6
Implementation and
payment through SITA



Documentation includes:
Business Case, Budget
Confirmation, Bid
Specification, Price
Sheet, Brand Motivation,
etc.

DIRECT ENGAGEMENT WITH BOXFUSION

Departments can also engage Boxfusion directly without involving SITA:



- Department contracts directly with Boxfusion or an accredited partner



- Full responsibility for procurement, contracting, and compliance lies with the department



This route offers flexibility but requires careful compliance monitoring



Ensure documentation such as business case, budget confirmation, and brand motivation are in place



- Must still adhere to internal procurement governance and National Treasury regulations